

# **ALLEGHENY COMMUNITY CENTER**

## **CODE OF CONDUCT**

The Allegheny Community Center provides a safe, friendly, and welcoming environment for seniors and members of our disabled community to participate in healthy activities, enjoy fellowship and engage in lifelong learning opportunities. For the safety and benefit of all participants and/or guests, the following Code of Conduct Policy will be observed.

### **Participants and /or guests shall:**

- Be considerate and treat others with kindness, courtesy, and respect.
- Be able to care for themselves while partaking in Center activities. Individuals needing assistance may conditionally participate in Center activities with the aid of a self- provided care attendant.
- Be responsible for their own safety inside or outside of the Center facility and be oriented to their current surroundings.
- Behave in a non-aggressive or non-disruptive manner.
- Agree to use courteous language at all times; racial remarks, swearing, malicious gossip and sexual harassment will not be tolerated.
- Show proper care and respect for the Center property and property of others and make a reasonable effort at returning facility to the condition immediately prior to use.
- Maintain proper dress (i.e., no tank tops without a cover-up, short shorts or skirts, clean clothes, etc.) and hygiene (i.e., body odor, unsanitary personal habits).
- Refrain from conducting criminal activity, committing crimes, misdemeanors, or violating municipal ordinances while on Center property or while representing the Center or participating in a Center sponsored activity.
- Be physically and mentally capable of evacuating the Center in an emergency, either by themselves or with the assistance of a companion/aide.

### **Under the direction of the Center management, participants and/or guests in violation of these policies will be given:**

1. FIRST OFFENSE-Verbal/Written Warning
2. SECOND OFFENSE- Week Suspension
3. THIRD OFFENSE - Participation revoked
4. INCIDENTS OF IMMINENT DANGER: The Center will handle incidents of imminent danger to persons or property as a police matter. When appropriate staff will call 911 to protect the safety of participants and staff at the Center.

**Thank you!**